

New York State Department of Civil Service

THE STATE OFFICE BUILDING CAMPUS • ALBANY, NEW YORK 12239

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JULY 1979

Enclosed is the most recent revision (6/13/79) of the New York State Title and Salary Plan. PLEASE DESTROY ALL PREVIOUS EDITIONS OF THIS PLAN.

Part A of this plan lists alphabetically titles for all established positions in the classified service (competitive, noncompetitive, exempt, and labor classes). Part D lists titles for all unclassified service positions and titles for positions which were pending Budget Division approval at the time of this revision.

We call your attention to Part B of this plan which lists titles in the classified service in numeric sequence by title code. In particular note that those title codes beginning with the number 04 and 14 represent new functional groupings of titles. The 04 group now contains all professional accounting and auditing titles, while the 14 group now contains all public employee, personnel, manpower management, employee relations, training, staff development and affirmative action titles. The titles in both of these new groups had formerly been assigned other title codes. Because of the number of titles involved, no separate listing of the title code changes is being issued.

It continues to be extremely important that a copy of this plan be available to personnel and payroll staff. PLEASE BE SURE THAT THIS REVISED PLAN IS AVAILABLE TO THAT STAFF. If you need additional copies of the plan, we will send more while our supply lasts.

Explanation of the coding commonly used in two of the more important columns contained in this plan is provided below.

Enclosure

W. Barry Lorch
Director of Classification
and Compensation

JC - Jurisdictional Classification

- 0 - Competitive Class
- 1 - Noncompetitive Class
- 2 - Exempt
- 3 - Labor Class
- 4 - Unclassified Service
- 5 - "Other"
- 6 - Pending Noncompetitive
- 7 - Pending Exempt
- 8 - Pending Labor

BARG - Bargaining Unit

- 01 - Security Unit
- 02 - Administrative Services
- 03 - Operational Services
- 04 - Institutional Services
- 05 - Professional, Scientific, and
Technical Services
- 06 - Management/Confidential
- 61 - Security Supervisors Unit
- 64 - Parkway Police Unit

ERRATA SHEET

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Please add the following titles on the pages indicated.

<u>T. Code</u>	<u>JC</u>	<u>SGD</u>	<u>Title</u>	<u>Barg</u>	<u>Pages</u>
0463200	0	23	Excise Tax Auditor II	05	A084, B008, C058
0463300	0	27	Excise Tax Auditor III	05	A084, B008, C080
0461100	0	18	Income Tax Auditor I	05	A095, B008, C034
0461200	0	23	Income Tax Auditor II	05	A095, B008, C059
1488520	0	23	Supv. of Taxation and Finance Affirmative Action Program	06	A169, B017, C064